

# **Meeting of St Breward Parish Council 2023/24**

St Breward Parish Council Meeting will take place on

Monday 3<sup>rd</sup> June 2024 at 7 30pm in St Breward Institute & War Memorial Hall

*MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND & MUST ADHERE TO THE COVID GUIDELINES & PROCESSES DEFINED BY I & WM HALL COMMITTEE*

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

1. **The Parish Council Meeting will note persons present**
2. **The Parish Council Meeting will receive apologies for absence with reasons**
3. **Declaration of members interests** – to receive declarations of registerable, non-registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
4. **To receive and approve the minutes of the meeting held on 7<sup>th</sup> May 2024**
5. **To receive any Matters Arising from the minutes /previous items**
6. **Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
7. **Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council:
  - a. **Applications: None received by 29.05.24**
    - a. **Correspondence: PA24/01727** – Clerk will feedback following last PC meeting
    - b. **Decisions: None received by 29.05.24**
    - c. **Update re Planning/Correspondence**
    - d. **Training – Local Council Planning Training TEAMS 13/06/24 4-530pm Short term lets & Article 45 community led projects in planning**
8. **Wildanet Update** – will be received re Working party
9. **NALC Model Financial Regulations 2024 will be received by the Parish Council**
- 10) **Police report** - Bodmin & Wadebridge Neighbourhood Police Newsletter will be received

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**11) Request for grant from St Breward Community Shop** – the PC will receive the rationale, discuss and determine the recent request from the Shop Committee

**12) Updates & training information from NALC & CALC will be received**

**13) Play area at Rylands**– the Parish Council will review and consider any relevant items

**14) Village Seats, grit bins, bins & notice boards** – updates will be received

- a) Noticeboards will be specifically reviewed
- b) Wooden finger posts sign to include signage for new shop

**15) Footpaths** The PC will review any information /updates will be received

- a) reported FP535/211 – broken handrail & update
- b) new gate installed on 10<sup>th</sup> May 2024 on FP19

**16) Public Conveniences** information & updates will be received

**17) The PC will note all reports made to Cornwall Council/others in the past month & update on progress**

- a) W232049897 & 101006546820

**18) Reports will be received** by the members of the Parish Council/Cornwall Council

**19) Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters

- a) Clerk will update re British Gas fixed tariff negotiation
- b) The PC will note the 24/25 section 137 rate
- c) The PC will receive and approve the bank reconciliation for 23/24 and note its publication on the website
- d) The PC will discuss the process for risk reviews in 2024
- d) The PC will review and update its system of internal control
- e) The PC will receive and consider any actions in the external (22/23) and internal (23/24) audit report
- f) The PC will review & complete the Annual Governance and Accountability Return
- g) The PC will confirm the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 &2 of the approved AGAR period require by Regulation 15(2), Accounts and Audit Regulations – notice board and website
- h) PWLB Audit Statement for 31 March 2024 & outstanding balance

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i) The PC will review the draft paper re earmarked and general reserves for approval at the July meeting

**20) To review all correspondence** – the PC will view or discuss specific items of correspondence received via email or post

- a. Citizens Advice – key stats for 23/24 St Breward
- b. NALC Newsletter
- c. The Good Councillors Guide 2024 (NALC)
- d. DEFRA Capital Access for All Fund 24/25
- e. Bleed Kit request

**21) To review Forthcoming training/meetings/seminars** – the PC will agree on who will attend any shared meeting invitations

- a. 3<sup>rd</sup> June 10am Budget Update Tracey Langley COO Cornwall Council TEAMS link
- b. 3<sup>rd</sup> June Open Surgery Sarah Mason from CALC 10 30 – 12 30pm Bodmin Shire Hall
- c. 4<sup>th</sup> June CALC 10am Clerks of smaller Councils meeting
- d. Camel Valley CAP meeting 15<sup>th</sup> July 2024 Wadebridge Town Hall 6 30 – 8 30pm

**22) To agree Matters for next meeting** – items will be agreed for the next PC meeting.

**23) To note Date and time of next meeting** – Tuesday 8<sup>th</sup> [July 2024 at 7 30pm in I & WM Hall