

St Breward Parish Council 2022/23

Minutes of the Council meeting for

Monday 3rd October 2022 at 7pm

Held in St Breward Village Hall

1) Parish Councillors Present: Fiona Camboropoulos, Paul van der Ben, Stephen Nankivell, Denis Lusby, David Poxon, Veronica Stansfield, Patrick Lucas

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Chris Noden

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting		
2) Apologies	Joe Kay (unwell) David Cornelius (working), Darren Wills (holiday)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 5 th September 2022	The PC approved the minutes of the meeting held on 5 th September 2022. Proposed by DP , seconded by VS . All in favour.	
5) Matters Arising	<p>i) Email to Simon Mould 30.01.2022 – no response – so forwarded to new Community Link Officer Roger Gates to progress a) Rylands Bus Shelter b) land at Band room & 3) Penvorder play area land.</p> <p>ii) 20 is plenty signs – Clerk to follow up with Mr Foster – advised will be at beginning of November in view of impending annual leave. MVAS are not yet erected – PC agreed that insurance will be required for them, the PC resolved to add these to the PC insurance. Proposed by DP, seconded by VS – all in favour. It was noted that at present the Unitary Council have secured lines across the road to measure speed.</p> <p>iii) Community Heartbeat Trust contacted about telephone box and have yet to confirm next steps.</p> <p>iv) The PC had been asked to consider if they know a local capable contractor Re FP6 granite setts & get back to Chris Monk. Caleb Blackburn (07708 813502) or Terry Pengelly were suggested. Clerk to action.</p> <p>vi) Clerk to write to Philip Desmonde regarding public transport in village and cessation of Bus 55.</p>	
6) Public Concerns & Comments	None	
7) Planning matters & planning applications	<p>a. Applications</p> <p>i) PA22/07089 West Rose Farm St Breward PL30 4NL Conversion of existing garage to form self contained annexe for use in connection with West Rose Farmhouse together with associated works. S & T Tabling & James The PC supports this application. Proposed by DP, seconded PvdB – all in favour.</p> <p>ii) PA22/07090 Listed building consent to accompany PA22/07090 The PC supports this application. Proposed by VS, seconded FC – all in favour.</p> <p>iii) Decisions: PA22/01427(PreApp) closed & advice given</p>	

St Breward Parish Council 2022/23

Minutes of the Council meeting for

Monday 3rd October 2022 at 7pm

Held in St Breward Village Hall

	PA21/06812 Keybridge Farm – approved	
	b. Correspondence - none	
8) Police Report will be received	Bodmin & Wadebridge Neighbourhood Police Team newsletter circulated	
9) Updates from CALC 19:21hrs	<p>a) National Period of Mourning & actions taken for Operation London Bridge were discussed</p> <p>i) announcement of HM Queen Elizabeth II death</p> <p>ii) Proclamation of King Charles III which necessitated a ceremony arranged very quickly. The PC acknowledged the responsiveness of St Breward Silver Band and agreed to donate £100 to them. Proposed by DP, seconded SN – all in favour. Thanks was offered to all villagers who helped and participated in this event at Mine Hill on Sunday September 2022.</p> <p>Councillor Lucas joined the meeting.</p>	
10) Play Areas at Rylands	<p>a) PL checked for July & August & September 2022.</p> <p>b) Rota for checking as agreed: <i>October – VS, Nov – DL, Dec – PvdB. Handover at PC meeting.</i></p> <p>a) Handed over to VS for October.</p> <p>b) VS confirmed that signage has been ordered for the disused Penvorder play area and DL advised that C Hill has been asked to remove all equipment which should be completed before the November meeting.</p>	<p>Action VS</p> <p>Action DL</p>
11) Village Seats & Notice boards & Grit bins 19:36hrs 19:45hrs	<p>a) Clerk has emailed parishioner to see if he would help in emptying bin in play area (Rylands) when current person moves house. Response received and happy to undertake this.</p> <p>b) Orbister grit bin - has been delivered with a fixing kit. The PC resolved to fix the bin to replace old one, just down and opposite from Pendavey entrance. DI to ask C Hill.</p> <p>c) Notice board donated by Mr & Mrs Webb. Councillor Poxon confirmed that he has followed up with them and understood that we move blue one down to FP 13 and put on the poles. DL will ask C Hill to do this too.</p> <p>d) Granite seats commemorating the Queen’s Platinum Jubilee - PvdB advised - no update at this stage.</p> <p>e) Multi disposal bin at Row Hill will be relocated near lane at Sunnybank.</p> <p>f) Replacing bench at Colans Cross with granite seat– PC need to write to Blisland Commoners & Lady Molesworth St Aubyn for permission.</p> <p>Comfort break was taken – meeting adjourned.</p> <p>Meeting resumed.</p>	<p>Action – DL</p> <p>Action – VS</p> <p>Action - VS</p>
12) Footpaths	<p>a) The PC were briefed on the possible additions to the LMP schedule for 2023, as requested by C Monk – for consideration. Proposed by FC, seconded by PvdB – all in favour. Chris Monk also is looking for a footpath to take back to its original width. FP 5 has been suggested. The FP working party and current contractor informed this suggestion. FP working party will feed back to C Monk.</p> <p>b) The PC were briefed that a request has been made for grab rails on FP 18 – landowner has responded and this needs some reflection.</p> <p>c) The PC were advised that the Clerk did respond to Mr & Mrs Racz as requested at the last PC meeting. Trying to find a suitable date for a meeting about FP2 next steps, has proved difficult due to the planned</p>	Action – FW WP

St Breward Parish Council 2022/23

Minutes of the Council meeting for

Monday 3rd October 2022 at 7pm

Held in St Breward Village Hall

	<p>leave for some Councillors and Mr Eastwood. The Clerk has kept Mrs Racz informed that no meetings had yet been arranged. However, it would seem that Mr Eastwood has been in contact with Ms Racz, but not with the Clerk. Clerk to pursue mutually convenient meeting dates.</p> <p>d) Torview footway – FC advised that its very overgrown. The PC resolved to ask contractor to undertake an additional pare – proposed by VS, seconded by FC – all in favour.</p>	<p>Clerk to contact Mr Eastwood</p> <p>Action – contact contractor</p>
13) Risk Register Update for 2022	<p>The Parish Council received a paper and associated risk assessment from Councillor Stansfield. All content noted and PC resolved to note content and summary actions required:</p> <p>Flower baskets to be removed from insurance policy as now the responsibility of the I & WM Hall</p> <p>Risk score for Rylands Play Area reduced to 10 from 15 due to mitigations/actions undertaken by PC</p> <p>PC to obtain signs for bus shelters which are PC owned – VS to pursue</p> <p>PC will inspect bus shelters monthly and add this to the play area inspection routine – VS to do for October (proposed by FC, seconded by PL – all in favour).</p> <p>PC need to compose a community emergency plan – plan required</p> <p>The PC also reviewed and agreed the content of the Risk assessment review of bus shelters, notice boards & seats.</p>	
14) Public Conveniences	Receipts received from cleaner – for consumables. £36.33 for payment	Clerk to action
15) The PC will note all reports made to Cornwall Council in the past month and update on progress	a) W222018769 gully under the road at Silversprings needs clearing and had to be reported for a 2 nd time due to confusion of location etc.	
16) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<p>a) DF advised that there will be a meeting with Transport Portfolio holder this Friday, and No 55 bus removal from St Breward will be raised. Clerk to write to Councillor Desmonde.</p> <p>b) DF will speak with Roger Gates Community Link Officer about the outstanding village projects</p> <p>c) DF asked for volunteers to inform a citizen science project where water samples would be taken every month. DL & PvdB offered and VS will advertise on the community website should anyone else wish to get involved.</p> <p>d) Meet the Cormac Team 29th September 2022 – DL & VS – report to be circulated by Clerk to Councillors</p> <p>e) Shared prosperity fund briefing – VS attended a session given by Stephen Foster & David Rodda. Money is available for various projects up to £30,000 – grant application form template not yet agreed. But expressions of interest have been requested. At this stage the PC have shared with relevant community groups for the following projects/considerations:</p> <p>i) Solar panels for I & WM Hall</p> <p>ii) PublicToilet extension in Band Room</p> <p>iii) New changing rooms at Football Club</p> <p>iv) Installation of cattlegrid at Silver Springs</p> <p>v) Brownie Hut roof – solar panels</p> <p>f) DL confirmed that the defib checks have been undertaken</p>	
17) Financial Matters	The PC noted that the current account has £3061.31 on 2 nd October 2022.	

St Breward Parish Council 2022/23

Minutes of the Council meeting for

Monday 3rd October 2022 at 7pm

Held in St Breward Village Hall

	<p>The PC noted that the savings account has £36860.57, noting that a payment of £1.40 interest in September 2022 was received and the precept £10624.53 in September 2022.</p> <p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Proposed by DP , seconded SN – all in favour.</p> <ul style="list-style-type: none"> a) Clerk advised that General & Earmarked reserves will be received at November meeting b) The Clerk suggested that the PC may wish to make a donation to St Breward Silver Band for their support at the King’s Proclamation ceremony. The PC resolved to £100 donation proposed by DP, seconded by SN– all in favour. c) £18 was paid to Western Web for publishing image of Queen on front page of website d) PC Insurance £1183.40 UK CommunityRenewals – for annual insurance – agreed by all present. <p>Payments made:</p> <p>£21.98 British Gas for electricity in toilets £31.79 SWW for toilets £6.60 Printing at school £342.52 Glasdon for new Orbister grit bin £2580.00 ElanCity for traffic calming equipment £60 Rhos Chapman for previous works undertaken in Public Toilets at Row. Clerk: £375.44 PAYE: £94 Cleaner: £240 Payroo: £6 Receipts for public conveniences consumables to be reimbursed to Cleaner (B Stevens) £36.33</p> <p>PJK Littlejohn has advised that they are not able to undertake the AGAR review work in time for St Breward PC to publish the required documentation in line with statutory requirements.</p>	
20) Correspondence	<p>The PC agreed to write a letter to Mr Raynham thanking him for service and community support in the years he has lived in St Breward.</p> <p>Correspondence received:</p> <ul style="list-style-type: none"> a) Bodmin International Dark Skies b) Camelford Town Council advised they are thinking of extending Camel Trail applying to Shared Prosperity fund to support continuation from Wenford to Camelford & Delabole. 	
21) Forthcoming Training/Meetings/seminars	<ul style="list-style-type: none"> a) Camelford Town Network 20th October 7pm – VS will go with DF b) CALC Training courses - circulated 	
22) Items for discussion at next meeting	<p>General & Earmarked reserves Dog bin Lower Penquite – Mr Webb</p>	
23) Date & time of next meeting	<p>The PC agreed to hold the next meeting on Tuesday 8th Nov 2022 at 7pm instead of Monday 7th November 2022. Meeting closed at 21:14hrs</p>	

St Breward Parish Council 2022/23
Minutes of the Council meeting for
Monday 3rd October 2022 at 7pm
Held in St Breward Village Hall