

## St Breward Parish Council 2022/23

**Minutes of the Council meeting for**

**Monday 5<sup>th</sup> September 2022 at 7pm**

**Held in St Breward Village Hall**

1) Parish Councillors Present: Joe Kay, Veronica Stansfield, Denis Lusby, David Poxon, Stephen Nankivell, David Cornelius

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Mr & Mrs Guilfoyle, Mr Thomas & Wendy Scott

|   | Minutes  | Action req'd/Person responsible |
|---|--|---------------------------------|
| Public concerns and issues raised prior to start of the PC meeting  | None raised as all attending for planning applications.  |                                 |
| 2) Apologies  | Darren Wills, Paul van der Ben (holiday), Fiona Camboropoulos(holiday), Patrick Lucas (holiday), Dominic Fairman (holiday)   |                                 |
| 3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct) | None   |                                 |
| 4) Minutes of the meeting 1 <sup>st</sup> August 2022   | The PC approved the minutes of the meeting held on 1 <sup>st</sup> August 2022. Proposed by VS , seconded by JK . All in favour.   |                                 |
| 5) Matters Arising  | <p>i) Wenford Pottery – painting noted on side of building – PC noted this condition has been enacted.</p> <p>ii) Email to Simon Mould 30.01.2022 – no response – so forwarded to new Community Link Officer Roger Gates to progress a) Rylands Bus Shelter b) land at Band room &amp; 3) Penvorder play area land.</p> <p>iii) 20 is plenty signs – PC has approved the places suggested but not where the official highways signs Brackets have arrived for MVAS – DW &amp; DP will then put up</p> <p>iv) Community Heartbeat Trust contacted about telephone box and have yet to confirm the St Breward box location on their database.</p> <p>v) Re 1<sup>st</sup> August 2022 – SN asked for clarity on item 7c.The Chairman responded.</p>  |                                 |
| 6) Public Concerns & Comments   | All advise that they had attended for their respective planning applications.  |                                 |
| 7)Planning matters & planning applications  | <p><b>i) PA22/07412</b> Beech Cottage St Breward Proposed 2 storey rear extension Mr &amp; Mrs Guilfoyle. The Parish Council supports this application. Proposed by DC, seconded VS – all in favour.</p> <p><b>ii) PA22/01427</b> Land NW of Newton Tresinney Camelford Preapp advice to demolish redundant 20<sup>th</sup> century barn and construction of a single dwelling Mr &amp; Mrs Swiderski. The PC noted this pre-application.</p> <p><b>iii) PA22/05940</b> Lower Hamatethy St Breward Erection of grass roofed log cabin Mr &amp; Mrs Thomas &amp; Wendy Scott. The PC supports this application proposed by SN, seconded DP – all in favour.</p> <p><b>iv) PA22/06812</b> Land east of Key Bridge Farm Re-roofing &amp; inclusion of roof lights Mr A Masters. The PC supports this application. Proposed by DP, seconded by DCC</p> |                                 |

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| 19:24hrs                                      | <p>Mr &amp; Mrs Guilfoyle &amp; Mr Thomas &amp; Wendy Scott left the meeting.</p> <p><b>a. Decisions:</b> 26<sup>th</sup> August Certificate of lawfulness for proposed placement of a caravan/log cabin within residential curtilage of the property for ancillary purposes. West Rose The Folly access to West Rose, St Breward Mr &amp; Mrs Firmin. Granted.<br/> <b>PA22/02005</b> Treswallock Farm – refused<br/> <b>PA21/09087</b> Irish Farm – approved<br/> <b>PA22/05653</b> Argus – approved<br/> <b>PA22/04340</b> 2 Wenford Bungalows - approved</p> <p><b>b. Correspondence</b> from Mr R Davey will be reviewed regarding Hill Farm Yard St Breward – the PC received an email from Mr Davey and no one was able to open the attachment or link. The Chairman explained that the content of Mr Davey’s email is not an accurate reflection of their conversation, and has sent a copy of this to the Clerk. The Parish Council asked the Clerk to respond to Mr Davey’s email and offered their response to him.</p> |  |
| 8) Police Report will be received             | Bodmin & Wadebridge Neighbourhood Police Team newsletter circulated  |  |
| 9) Updates from CALC                          | None   |  |
| 10) Play Areas at Rylands                     | <p>a) PL checked for July &amp; August 2022 – Clerk to check with PL as absent at the meeting.</p> <p>b) Rota for checking as agreed: <del>February – VS, March – PvdB, April – FC, May – DP, June – DP, July – DP</del> until 11.07.22 – July - PL, August – PL, Sept – DW, October – VS, Nov – DL, Dec – PvdB. Handover at PC meeting.</p> <p>Last annual inspection was September 2021 – 2 quotes sought from a) company in Helston (£180 &amp; VAT) and b) John Bedford Clark (£120 &amp; VAT). The PC agreed to pursue Mr Bedford Clark for this annual inspection.</p>   |  |
| 11) Village Seats & Notice boards & Grit bins | <p>Orbister grit bin - Clerk confirmed that Glasdon have confirmed receipt of this in their business on 6<sup>th</sup> September 2022. So delivery should be soon.</p> <p>Noticeboard donated by Mr &amp; Mrs Webb. Councillor Poxon will follow up with the Webb’s.</p>   |  |
| 12) Footpaths                                 | <p>The Parish Council considered if public &amp; press needed to be excluded at this point of the meeting in view of the matters to be transacted but did not feel that this was required.</p> <p>The Parish Council reviewed the resume and made the following observations:<br/> A decision to reverse the previous support was made at the April meeting, but not clearly documented as it was at this meeting it became clear that Mr Monk was not involved nor aware of the formal proposal. And subsequently the PC agreed to reconsider the application and reverse the support. This could have been more clearly documented in the minutes, but all Councillors present supported this. The minutes should have linked this resolution to Standing Order 10a as this is where the special motion was made by all present, to reverse the decision made in December 2021.</p> <p>The Chairman responded instead of the Clerk and the PC had resolved for the Chairman to respond on their</p>                              |  |

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|   | <p>behalf in view of timescale set. This authority was given to the Chairman by all Councillors present at the April meeting.<br/>The PC reiterated that they do not wish to alter their objection to extinguishing the definitive path. Proposed VS, seconded SN – all in favour.<br/>The PC asked the Clerk to respond to Mr &amp; Mrs Racz email dated 1<sup>st</sup> September 2022, and to offer a review meeting between 8<sup>th</sup> – 15<sup>th</sup> September once Mr Monk has confirmed his availability to attend. The purpose of this meeting would be to discuss the permissive path and agree next steps.</p> <p>The Parish Council were advised that Chris Monk had dropped off some way markers for footpaths, that FP3 has had a new handrail on the bridge &amp; repair of decking on boardwalk. He is also prepping a signpost schedule from the survey notes prepared by VS and will forward draft details.<br/>Re FP6 granite setts – CM advised that the budget is very tight and may need to be split into phases. The main issue is finding a suitable stonemason as the skilled worker within Cormac is fully booked for some time. CM asked if the PC know a local capable contractor? The PC agreed to consider.</p> | <p>Done</p> <p>Matters Arising<br/>3.10.22</p> |
| 13) Dangerous parking on pavement at Row  | The Parish Council received the complaint from a Parishioner about the parking and access situation at Row.  |  |
| 14) Shared Prosperity Funding   | Briefings scheduled for 8 <sup>th</sup> & 9 <sup>th</sup> September 2022<br>VS offered to attend one session   | Complete                                       |
| 15) Risk register update for 2022   | 1 Urgent risk discussed - Penvorder Play Area – disused and wood is rotting, fencing is inadequate. The PC resolved to remove the play equipment and fencing to mitigate any risks to the public. DL will ask C Hill to remove equipment from site.<br>Defer item to next October meeting.   |  |
| 16) Public Conveniences   | Cleaner taking 4 days of leave in September and cover arranged.  |  |
| 17) The PC will note all reports made to Cornwall Council in the past month and update on progress  | <ul style="list-style-type: none"> <li>a) W222018769 gully under the road at Silversprings needs clearing</li> <li>b) W222017789 overgrowth from Rylands to Candra</li> </ul>  |  |
| 18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council | <ul style="list-style-type: none"> <li>a) DF advised DL that the bus service has been terminated, and that the PC should write to the Portfolio holder. The PC discussed this and agreed that the Portfolio Holder should be approached for an update/report.</li> <li>b) Black Golf parked at the top of Mine Hill – for over 2 weeks – will be followed up.</li> <li>c) DL has completed the defib check and all OK.</li> </ul>  | <p>Complete</p> <p>Complete</p>                |
| 19) Financial Matters   | <p>The PC noted that the current account has £1235 on 4<sup>th</sup> September 2022 prior to payments being made.<br/>The PC noted that the savings account has £32014.64, having transferred £1000 to current account for payments and noting that a payment of £1.13 interest in August 2022 was received.</p>   |  |

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|  | <p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Proposed by VS , seconded DP – all in favour.<br/> Clerk: £469.60<br/> PAYE: £117.20<br/> Cleaner: £300<br/> Payroo: £6<br/> 07/08/22 Silverline Trading £105.72 (Jubilee Mugs)<br/> 14/08/22 British Gas £21.98<br/> 14/08/22 South West Water £37.95</p> <p>Following all transfers and payments on 5<sup>th</sup> September 2022:<br/> Current: £342.20 Savings: £32014.64</p> <p>Insurance – pre contract renewal questionnaire sent to DL, VS &amp; DP for review. (UK.CommunityRenewals)</p> <p>Letter from SAAA re: Option to opt out of the SAAA central external auditor appointment arrangements for 5 year period - shared with DL, DP &amp; VS – The Councillors advised not to opt out.</p> |  |
| 20) Correspondence                         | <p>Correspondence received:</p> <ul style="list-style-type: none"> <li>a) Avian Flu poster for display – send to VS</li> <li>b) Camelford Network – CC sustainable warmth fund flyer</li> <li>c) Sustainable warmth leaflet</li> <li>d) Town &amp; Parish Council Newsletter (dated 12<sup>th</sup> August 2022)</li> </ul>  |  |
| 21) Forthcoming Training/Meetings/seminars | <ul style="list-style-type: none"> <li>a) Meet the Cormac Team 29<sup>th</sup> September Bodmin Rugby Club – VS &amp; DL will attend</li> <li>b) Funding Update briefing took place on 23<sup>rd</sup> August at 11am</li> </ul>   |  |
| 22) Items for discussion at next meeting   | <p>October meeting - General &amp; Earmarked Reserves (AC)<br/> Risk Register Update 2022</p>  |  |
| 23) Date & time of next meeting            | <p>The PC agreed to hold the next meeting on Monday 3<sup>rd</sup> October 2022 at 7pm<br/> Meeting closed at 21:56hrs.</p>  |  |