

St Breward Parish Council 2017/18
Minutes of the Council meeting for
Tuesday 5th June 2018
Held in St Breward Institute & War Memorial Hall starting at 7pm

1.Parish Councillors Present: Patrick Lucas, David Poxon, Denis Lusby, Darren Wills, Joe Kay, Veronica Stansfield

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: Anita Cornelius

Members of the Public Present: Mr Martin, Mr Martin, Mr Raynham, Mr Nance, Mr Foster, Mr Pratt, Mr D Clark, Mr & Mrs R Davey

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	<p>KF:20 is plenty scheme – wondered if the PC will support this scheme of signage.</p> <p>TR: re Community Bus – told the PC about a legal challenge to the way Community Buses operate is likely to result in a new definition of not for profit re commercial. Many Community Bus operators are likely to fall into the commercial bracket therefore drivers will need to have PSV licenses. The 1985 Transport Act which deregulated buses clashes with EU Directive 2017/2009. Our bus currently operates under Section 19(e) of the RTA. Mr Allen of the Bus and Coach Association has challenged how Section 19 operates. Out of the challenge has emerged a clearer and tighter definition of commercial and therefore a need for a PSV license. A Consultation meeting in Exeter was organized by the DfT in early April on how the 'new' system will work. It was a very uncomfortable meeting with many Community Bus Groups very angry. Sadly Cornwall Council was not represented although Devon were there in force. There will be a lot of difficult financial and operational difficulties to overcome if the new system comes into force but a real difficulty will be the need to get the agreement of local commercial operators before routes can be operated by a Community Bus. The Parliamentary Select Committee on Transport reviewed the issue last year and put forward recommendations however the DfT's impact assessment has ruled out many of the suggestions. As a precaution the Bus Committee has suspended the private hire of the bus until the final DfT report unless the bus is driven by MIDAS trained driver (and exception may be made for the school). Useful contact: David Edwards –Passenger Transport Manager, Pydar House.</p>	
2) Apologies	Ben Fairman, David Cornelius, Stephen Nankivell	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	DW - Item 6 – Community Bus & Shop	
4) Minutes of the meeting 1 st May 2018	The PC approved the minutes of the meeting held on 1 st May 2018. Proposed by PL, seconded by VS. All in favour.	
5) Matters Arising	Clerk advised that correspondence had been received from Greenways Law advising that the land registry transfer to the Parish Council has been concluded.	
6) Public Concerns & Comments	20 is plenty signage – the PC offered support to this, but would like to have some input into the placing of signs and	

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	<p>suggested that Highways should be involved.</p> <p>Community Bus – DL suggested that the Clerk should write on behalf of the PC to David Edwards – giving context to the community bus in St Breward and its current link to community life and transportation to parishioners re 1985 – fundraising – volunteers – St B penalised because of 20mile distance. Proposed by DL, seconded by PL – all in favour.</p>	
7) Planning matters & planning applications	<p>7a PA18/042186 Land South West Of Wayside St Breward Bodmin Cornwall PL30 4LW Application for Reserved Matters for the construction of dwelling (approval of reserved matters for appearance, landscaping, layout & scale) - Mr R Davey. The PC supports this application – proposed by JK, seconded by DW – all in favour. Mr & Mrs Davey left the meeting</p> <p>7b PA18/04210 Land North Of Deaconstowe St Breward Bodmin Cornwall Dormer bungalow and detached garage, creation of new aces and provision of septic tank and associated ground works. - Mr Simon Carruthers. The PC notes that there is a footpath affected by this application and would like the Footpath Officer to review that, although a new access would improve this footpath – the exit footpath would not be easy access, and supports this application. Proposed VS, seconded by DP – all in favour. Mr Pratt left the meeting.</p> <p>7c PA18/03869 Darrynane Stables St Breward Bodmin Cornwall PL30 4LZ Change of use from a dwelling with a restrictive condition to a fully residential dwelling. - Mr And Mrs D Clark The PC supports this application proposed by DP, seconded by DW – all in favour.</p> <p>7d PA18/01234 PREAPP noted</p> <p>7e PA18/00378 – withdrawn</p> <p>7f Enforcement Cases – Special Newsletter – noted by the Parish Council</p> <p>7g Mr Clark’s email was considered during item 7c Mr Martin presented an adjusted plan for Chy An Gwyns – the PC supports a pre-application for the revised plan which would include 2 bedrooms as opposed to one, and would increase the height of the property at the rear. Proposed by DW, seconded by DP – all in favour. Mr Martin & Mr Martin left the meeting.</p> <p>7h Intention notice 30 July – 3 August received from SWW from Rylands to Wenfordbridge.</p>	
8) Police Report 20:00hrs	<p>None received. KF advised that they won’t be sending these out in the future.</p> <p>Mr Foster left the meeting</p> <p>The PC agreed to have a comfort break.</p> <p>The meeting resumed.</p>	
9) Footpaths & Footpath 13	LMP Agreement – the Chairman signed the LMP agreement for 2018/19, noting that the LMP has increased following	

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	<p>partnership working between CALC and LMP colleagues.</p> <p>The PC noted that the contractor had presented his insurance details and signed the small contractor agreement, witnessed by Chairman and Clerk on 19.05.18.</p> <p>No update on Footpath 13. Still awaiting a local contractor to clear the top of the footpath. DL plans to see contractor this week. The PC had previously agreed to spend insert</p> <p>Mr Clark left the meeting.</p>	
10) Chyryn Drive	<p>8th May event – very poor turn out - only 1 person attended the event (a person already purchasing a house)</p> <p>Clerk has had a response from Dale Webb regarding the infrastructure levy and how it got spent. Village Hall – tarmacing.</p> <p>£3000 – to Parish Council – Clerk to write to VH Committee</p> <p>Proposed by PL, seconded by DW – all in favour.</p>	
11) PC reports to Cornwall Council in the past month and update on any progress	<p>3 Signs on wooden fingerposts at Rylands – commercial advertising – emailed Cormac – no response as yet.</p>	
12) GDPR	<p>Advice received from CALC and will be reviewed at next meeting due to time constraints tonight.</p>	
13) Reponses from CALC	<p>2 responses from CALC were received by the Parish Council i) CALC response to National Planning Policy & ii) CALC responses to the Review of Local Government Ethical Standards</p>	
14) Public Bodies (Admissions to Meetings Act 1960)	<p>Not relevant/not applied.</p>	
15) Financial Matters	<p>The current account has £2054.05</p> <p>The savings account has £29224.05</p> <p>Clerk: £390.50</p> <p>Cleaner:£131.25</p> <p>Inland Revenue:£77.80</p> <p>SWW: £35.88 (Water for public conveniences)</p> <p>P Hoskin: £550 (maintenance for seat/notice boards and bus shelters)</p> <p>S Roy: £60 (internal auditor – completed 23.05.18)</p> <p>V Stansfield: £30.57</p> <p>The PC resolved to support these payments and resolved to give approval for transfer of £1275 from the savings account to the current account – proposed by JK , seconded by DW – all in favour.</p> <p>a) the PC noted that the 2018/19 Section 137 rate has altered from £7.57 to £7.86 (Section 137 (4) LGA 1972) and resolved to accept this alteration. VS DW</p> <p>b) the PC received and approved the bank reconciliation for 2017/2018 and noted that this has been loaded onto the</p>	

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	<p>PC webpage. DP JK</p> <p>c) the PC reviewed its risk register and resolved to undertake updated risk assessments since the maintenance work has been completed – and inform the updated risk register at the August meeting. DW DP</p> <p>d) The PC discussed, reviewed and updated its system of internal control. Proposed by DL, seconded by DW</p> <p>e) the PC reviewed and accepted the internal audit undertaken by Auditor S Roy on 23rd May 2018. Accepted – PL, DP – all in favour.</p> <p>f) The PC reviewed and completed its Annual Governance and Accountability Return: Section 1 the Annual Governance Statement and then Section 2 - Accounting Statements 2017/18. The Parish Council reminded themselves of the advice given for the Annual Return 2017 and noted that public rights section confirmed one day too long had been given to the notification period and therefore the PC had failed to meet its statutory requirements. In addition the PC took the advice of restating Box 2 and 3 as the CTSG had been included within the precept sum whereas it should have been included in Box 3 under grants received.</p> <p>g) The PC reviewed the exemption for smaller authorities and agreed that St Breward PC meets the criteria for exemption. The PC resolved to complete the Certificate of Exemption for smaller authorities</p> <p>h) The PC requested the Clerk/RFO to review any variances and inform the external auditor as required</p> <p>i) The PC resolved to support the notice of public rights and publication of the unaudited annual governance and accountability return – Sections 1 & 2 of the approved AGAR period required by Regulation 15(2) Accounts and Audit Regulations. The PC resolved to ensure this is publicised on its website as well as the PC notice board.</p> <p>j) The PC had planned to review a paper regarding General & Earmarked Reserves – but agreed to defer this until the August meeting.</p>	
<p>16) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio</p>	<p>DF – Boundary Review returned today – St Teath including Delabole Tintagel, St Tudy, Michaelstow, St Breward- PC supported this DW, DP Another consultation to follow – effective 2021. Review of parks and AONB's is planned, announced by Michael Gove – this will be one to watch re Bodmin Moor.</p>	
<p>17) Correspondence</p>	<p>www.near me yes – PL30 4PP Tree wardens – reviewed. JK to discuss with Tim Utton.</p>	
<p>18) Forthcoming Training/Meetings/seminars</p>	<p>1) Camelford Community Network meeting 12th June 7pm – VS, DL & JK.</p>	
<p>19) Emergency Plan</p>	<p>Creation of an Emergency Plan for St Breward – next month agenda. Workshops village groups</p>	
<p>20) To agree matters for the next meeting</p>	<p>Emergency plan</p>	
<p>21) Date & time of next meeting</p>	<p>Tuesday 10th July 2018 7pm Institute & War Memorial Hall Meeting closed at 21:00hrs</p>	

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