

## **St Breward Parish Council 2018**

Summons to the Meeting of the Parish Council which will be held on:

**Tuesday 5<sup>th</sup> June 2018 in St Breward I & WM Hall at 7 30pm**

### *MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND*

**Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.**

- 1. The Parish Council Meeting will note persons present**
- 2. The Parish Council Meeting will receive apologies for absence with reasons**
- 3. Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
- 4. To receive and approve the minutes of the meetings held on 1<sup>st</sup> May 2018**
- 5. To receive the Clerk's Report on any Matters Arising from the minutes /previous items**
- 6. Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
- 7. Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council

#### **Applications:**

7a) Land South West Of Wayside St Breward Bodmin Cornwall PL30 4LW  
Application for Reserved Matters for the construction of dwelling (approval of reserved matters for appearance, landscaping, layout & scale) - Mr R Davey - **PA18/04186 (Case Officer - Julie Mitchell)**

<http://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=P85HFZFGLR700>

7b) Land North Of Deaconstowe St Breward Bodmin Cornwall  
Dormer bungalow and detached garage, creation of new aces and provision of septic tank and associated ground works. - Mr Simon Carruthers - **PA18/04210 (Case Officer - Davina Pritchard)**

<http://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=P86Y4MFGMQY00>

7c) Darrynane Stables St Breward Bodmin Cornwall PL30 4LZ  
Change of use from a dwelling with a restrictive condition to a fully residential dwelling. - Mr And Mrs D Clark - **PA18/03869 (Case Officer - Julie Mitchell)**

<http://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=P7QGMWFG1OU00>

7d) Tor Down Quarry St Breward Bodmin Cornwall PL30 4NA  
Pre-application advice for 4-6 single storey timber framed log cabins for residential use. - Mrs Kirsty Hewitt - **PA18/01234/PREAPP (Case Officer - Peter Gregory)**

<http://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=P81KRJFG1LF00>

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- e) Decisions will be noted**
- f) Enforcement cases:** the PC will receive an update from Councillor Bob Egerton dated 14/05/18
- g) Planning Correspondence** will be received: Mr D Clark & P Poole
- h) Intention notice** will be received by the Parish Council (advised for 30/07/18 – 03/08/18)
- 8) Police report** – will be received
- 9) Footpaths & Footpath 13** – the PC will review the LMP, sign all documentation/agreements and updates will be received
- 10) Chyryn Drive** – the PC will receive feedback following the event on 8<sup>th</sup> May 2018 and any updates/schemes concerned with this development
- 11) The PC will note all reports made to Cornwall Council in the past month & update on progress**
- a) Finger post signs request to Mr McKellar
- 12) General Data Protection Regulation** Advice from CALC will be received and implications discussed and adopted by the Parish Council
- 13) CALC responses:** the PC will review 2 responses from CALC
- a) CALC responses to National Planning Policy
- b) CALC responses to the Review of Local Government Ethical Standards
- 14) Public Bodies (Admissions to Meetings Act 1960)** Pursuant to section (12) of the Public Bodies (Admission to Meetings) Act 1960 – the PC will determine if to close the meeting so that members of the public and press are excluded because of the confidential nature of the business to be transacted : items for consideration individuals/staffing costs
- 15) Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
- a) The PC will note the 2018/19 Section 137 rate has altered from £7.57 to £7.86 (Section 137(4) LGA 1972)
- b) The PC will receive and approve the bank reconciliation for 2017/2018 and note its publication on the website
- c) The PC will review its risk assessment register
- d) The PC will review and update its system of internal control
- e) The PC will consider the internal audit report undertaken on 23<sup>rd</sup> May 2018
- f) The PC will review and complete the Annual Governance and Accountability Return: Section 1 & 2
- g) The PC will review and complete the Certificate of Exemption for smaller authorities
- h) The PC will consider any analysis of variances
- i) The PC will confirm the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 & 2 of the approved AGAR period require by Regulation 15(2), Accounts and Audit Regulations – noticeboard and website
- j) The PC will receive and review a paper regarding General and Earmarked Accounts and consider and approve its content
- 16) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio:**
- a) Public Conveniences Officer – the PC will be informed of any relevant issues and updates.
- b) Cornwall Councillor's Report

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**17) To review all correspondence** – the PC will view or discuss specific items of correspondence received via email or post

- a) The PC will determine if they wish to add the [www.postofficenearme.com](http://www.postofficenearme.com) to their Parish website
- b) The PC will acknowledge the request from Cornwall Countryside Access Forum for new members
- c) Tree warden correspondence

**18) To review Forthcoming training/meetings/seminars** – the PC will agree on who will attend any forthcoming dates/events

- a) Camelford Community Network Meeting 12<sup>th</sup> June 2018 7pm Oliver Jones & Geoff Brown will attend

**19) Emergency Plan** – the PC will determine the next steps in development of a plan for the Parish

**20) To agree Matters for next meeting** – items will be agreed for the next PC meeting

**21) To note Date and time of next meeting** – Tuesday 10<sup>th</sup> July 2018