

St Breward Parish Council 2016/17
Minutes of the Council meeting for
Tuesday 7th November 2017
Held in St Breward Institute & War Memorial Hall starting at 7pm

1.Parish Councillors Present: David Cornelius, Veronica Stansfield, Ben Fairman, David Poxon, Darren Wills, Denis Lusby
Unitary Authority Councillor Present: Dominic Fairman
Clerk to the Parish Council: Anita Cornelius
Members of the Public Present: Kevin Foster, Sue Mitchell, Naomi Bailey & Danielle Simpson
Guest Speakers: Dale Webb (Cornwall Council), Tamsyn Trevail and Georgia Spinks (Devon & Cornwall Housing)

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	KF advise that the Treasurer for NHW has sadly passed away – so they will be actively looking to recruit a replacement. KF advised that he would be contacting residents living on the boundary of the parish to see if they'd be interested in joining NHW and undertaking surveillance of those entering and leaving the village. KF wishes to be contacted as soon as possible after any crime.	
2) Apologies	Joe Kay (unwell), Stephen Nankivell (work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meetings held 3 rd October 2017	The PC approved the minutes of the meeting held on 3 rd October 2017. Proposed by VS , seconded by DP all in favour.	
5) Matters Arising	None	
6) Public Concerns & Comments	.None The Chairman elected to re-order the agenda and concentrate on item 9 Chyryn Drive prior to items 7 & 8.	
7) Planning matters & planning applications	a) PA17/09625 Mr A Nelder Application for variation of condition 2 in respect of decision notice PA17/029-4 to allow revised materials to elevation and addition of mobile home to site plan. North Cornwall Aviaries Chapel Barn Access to Chapel Farm St Breward. This was supported by the PC - proposed BF, seconded DC – 3 abstentions, 1 in favour. b) Appeals – the PC noted an appeal for PA17/02158 4 Claylands, St Breward – private domestic garage with workshop over c) The PC noted the following decisions i) PA17/08291 – Mrs N Hall - granted ii) PA17/07356 Mr M Yeo – Outline Planning Permission with all matters reserved - approved d) Enforcement Cases - none in October to be noted by Parish Council	

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	<p>e) Planning Newsletter Issue 2 October 2017, Communities & Devolution Newsletter, Neighbourhood Planning newsletter and the Localism Newsletter were all received by the PC.</p> <p>f) Planning Questions posed from CALC</p>	
8) Police Report	<p>Neighbourhood Beat Manager Andy Currie reports for October: 1 x Assault ABH, 1 x Theft, 1 x Criminal Damage</p>	
9) Chyryn Drive Development Update	<p>a) Dale Webb attended the meeting and advised that the build is going well, drainage and highways has been on track. Building progressing and hoped current estimated completion date will be March/April subject to weather conditions. Have held high standard in contractors employed. Probably a month or so behind because of ground works being tougher than expected at the outset.</p> <p>The Chairman confirmed that Local residents have been very positive about the building project – and asked Dale to convey thanks to Galliford Try.</p> <p>Dale was asked to advise deliveries not to come in off at Temple – as Bradford is a pinch point for lorries.</p> <p>b) Tamsyn and Georgia deal with the rented units. Tamsyn advised that any potential occupants for the new build should be registering on Homechoice (Cornwall Council). This is separate to Devon & Cornwall Housing who are the build’s landlord.</p> <p>It is anticipated that 12 weeks prior (approx Jan/Feb 2018) – DCH will hold additional drop in session for local people to get info/register.</p> <p>All applicants are assessed by Cornwall Council and allocated a scoring/banding A – E (A=urgent).</p> <p>Connection criteria to the parish will be relevant.</p> <p>Then the properties are advertised. Bids get placed and a shortlist is created. People who have no connection to St Breward will be eliminated and then the banding is applied.</p> <p>Where possible the process future proofs the allocation –as residents need to be able to afford their property, and evidence this. If on full benefits would have to show additional income to afford larger properties(because of bedroom tax).</p> <p>Home choice info needs to be up to date. Dale will send info through regarding the Homechoice process as well as the Help to buy southwest sales process. He summarised that the 11 properties, assessed against local housing need for rental will comprise of:</p> <p>2 x 1 bed flat, 6 x 2 bed houses, 2 x 3 bed houses, 1 x 4 bed house.</p> <p>The shared ownership properties will be: 6 x 2 bed houses & 4 x 3 bed houses. (Sales will advise costs separately).</p> <p>Sales – advise costs separately. Nominations agreements on shared ownership is used to ensure those applicants</p>	

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<p>19:14hrs</p>	<p>qualify. It was concluded that in the New Year, dependent upon works programme - a drop in session will be planned (probably at the end of Jan 2018), with adverts beginning of February 2018. Letters will automatically go to those registered with Home Choice. All members of the public left the meeting except for Mr Foster.</p>	
<p>10) Footpath 13</p> <p>19:45hrs 19:55hrs</p>	<p>DL has successfully connected with Land Registry. 'The Footpath in question is unregistered and they do not know who the legal owner is'. The whole path including the entrance at school lane is unregistered. The PC debated the ownership of this footpath. The PC resolved to ask Highways to maintained and adopt the entrance to the school. Councillor D Fairman will ask Highways to adopt this piece of road. It was resolved that the PC pursue ownership with the Land Registry from the Farm track after the tarmaced piece to start of footpath proper. Proposed by BF, seconded by DW – all in favour. – sign a statement of truth Chris Walker (Solicitor) has agreed to assist the PC with application, at no cost – and has advised that a statement of truth will be required. The PC requested that the Clerk write a letter to the 3 specific landowners so they are informed of the project plan. Dominic offered to help Denis and Veronica in pursuing grant application LAG (2 part process) – Heritage & Culture, which was accepted. It was noted that the 2nd part of the process will required 3 quotes for the works. Dominic has spoken with Chris Monk to understand projected costs and is awaiting a final indication. The PC resolved to have a comfort break and temporarily stopped the meeting. The PC meeting resumed. Mr Foster left the meeting.</p>	
<p>11) Boundary Review</p>	<p>The PC reviewed Councillor D Fairman's proposal about the boundary review, 2 areas which would be: 1) Camelford – to also include the parishes of Davidstow, Forrabury & Minster (both wards), Lesnewth, Otterham, St Clether, St Juliot, Tremaine (both wards), Treneglos (both wards), Tresmeer, Trevalga and Warbstow (both wards) 2) Tintagel, St Teath & St Breward – to also include the parishes of Advent & Michaelstow. The PC resolved to support this proposal because: It meets the electoral equality criteria whilst respecting current parish boundaries It preserves the link between St Breward School and St Teath School who are formally federated and share an executive head teacher. This proposal enhances the link between Delabole and Tintagel Schools who are also formally federated and share an executive head teacher. The proposal aids effective and convenient local governance by ensuring that the needs and voices of the parish councils of Tintagel, St Teath and St Breward (each of which represent the most significant rural villages within the CNA) are not eclipsed by the dominant Town Council of Camelford, and have a fair representation at Cornwall</p>	

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	Council. Proposed by VS, seconded by DP – all in favour.	
12) The PC will note all reports made to CC in the past month and update on progress	Pothole to be reported by St Tudy Highgates – VS will report.	
13) Financial Matters	The current account has £336.57 (07.11.17) The savings account has £29303.88 (as at 07.11.17) The Clerk advised and presented the following payments for approval, Clerk: £379.50 Cleaner: £120 Inland Revenue PAYE: £94.20 British Gas - £60.49– for electricity in public conveniences Grant Thornton UK LLP – for annual external audit - £240 Public Works Loans Board - £1686.83 for 2 nd annual repayment of loan (play areas) Camelford Leisure Centre – grant of £200 (precepted and resolved last year) DW offered to present at future AGM, on behalf of PC. The PC resolved to support these payments and resolved to give approval for transfer of £2781.00 from the savings account to the current account – proposed by BF, seconded by VS – all in favour.	
14) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio	i) D Poxon – Emergency Rest Room feedback. PC understood that creating an Emergency Plan for the village should be considered. ii) D Lusby – CALC report was circulated to all Councillors iii) DF trying to get 6 volunteers to help reduce speed throughout village. DF advised that Community Networks are to be strengthened. Of the 19 Com Networks – each network to get £50,000 a year for 4 years – to focus upon new highways projects. iv) Code of Training attended by 19 th October 2017 by DL, DW, BF, DP, JK, SN & VS. v) Footpaths reviewed – and all areas of concern photographed and sent to C Monk.	
15) Correspondence	Camelford Leisure Centre letter reviewed.	
16)Forthcoming Training/Meetings/seminars	i) 22 nd November AGM Camelford Leisure Centre – DW will attend No one to attend Localism events but will attend next Network event on 12 th December 2017, where similar matters will be discussed.	
17) To agree matters for the next meeting	Consideration of highways solutions for the parish Precept planning Footpath 13 Advertisement process - Councillor vacancies	

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18) Date & time of next meeting	Tuesday 5 th December 2017 Meeting closed at 21:06hrs	
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