

## **St Breward Parish Council 2016/17**

Summons to a Meeting of the St Breward Parish Council which will be held on:  
**Tuesday 6<sup>th</sup> June 2017 in St Breward I & WM Hall at 7pm**

*MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND*

**Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.**

1. **The Parish Council Meeting will note persons present**
2. **The Parish Council Meeting will receive apologies for absence with reasons**
3. **Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
4. **To receive and approve the minutes of the meetings held on 15<sup>th</sup> May 2017**
5. **To receive the Clerk's Report on any Matters Arising from the minutes /previous items**
6. **Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
7. **Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council
  - a. **PA17/03397 North Coast Log Cabins Hantergantick Quarry, St Breward Bodmin Cornwall**  
The proposed erection of an administrative office, the provision of on-site parking, the change of use of the existing building to a General Industrial Use (B1 Use Class) and the use of a portion of land for the display of timber buildings
  - b. **PA17/04474 Mr Paul Bailey The Gables St Breward Bodmin Cornwall** Conversion of and extension to existing farmhouse to 3 separate dwelling units
  - c. **PA17/02702 Mr & Mrs Sykes Tregedol Limehead St Breward Bodmin Cornwall**  
Loft conversion and balcony to the side
  - d. **Approvals/Refusals** will be received
  - e. **Planning Correspondence:**
    - i) PA16/06867 Appeal Decision
    - ii) Neighbourhood Planning Bulletin
    - iii) Consultations on planning policy and planning guidance documents will be available for consultation from 12<sup>th</sup> June 2017. [www.cornwall.gov.uk/planningpolicyconsultations](http://www.cornwall.gov.uk/planningpolicyconsultations)
      - allocations development plan
      - minerals safeguarding development plan document
      - community infrastructure draft charging schedule
      - European terrestrial sites mitigation supplementary planning document
      - Biodiversity supplementary planning document
  - f. **17<sup>th</sup> – 18<sup>th</sup> July 2017 Intention notice – order not yet issued**  
From Higher Lank to Water Works 7pm – 7am  
A Plant Lux for BT Tel: 03700 500792
  - g. **10<sup>th</sup> – 13<sup>th</sup> July 2017 Intention notice – order not yet issued**  
From Victoria Terrace to Penquite Reservoir 7 30am – 6pm  
Western Power Distribution Tel: 08006783105
- 8) **Neighbourhood Watch's** request for a dog bin
- 9) **Chyryn Drive Development** – any updates will be received
- 10) **20mph speed limit in St Breward village** - the PC will discuss this and review local implementation plans , aiming to set a project plan for St Breward

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- 11) Footpath 13** – the PC will determine the next steps in reviewing and improving this footpath
- 12) Priorities at Wenford Bridge** – the PC will determine the next steps in reviewing the traffic priority
- 13) Post Office Branch relocation** – the PC will review and consider the public consultation of moving the village branch from St BrewardStores to Churchtown St Breward.
- 14) The PC will review the maintenance assessment for village seats and notice boards**
- 15) Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
  - a. The PC will receive and approve the bank reconciliation for 2016/17, following the internal audit on 30<sup>th</sup> May 2017
  - b. The PC will receive the feedback from the Internal Auditor
  - c. The PC will consider and sign Section 1 Annual Governance statement 2016/17, prior to the Clerk returning the annual return to Grant Thornton.
  - d. The PC will review and sign Section 2 of the Annual Return for 2016/17
  - e. The PC will review and pay the invoice from the Internal Auditor..
  - f. The PC will consider a paper on the General & Earmarked reserves for 2016/2017 review any expenditure of the reserves in 2016/17 and agree the General & Earmarked Reserves for 2017/18
  - g. The Parish Council will review and agree the Investment Strategy for the Parish Council.
- 16) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio:**
  - a) Public Conveniences Officer – the PC will be informed of any relevant issues and updates.
  - b) Footpath Working Party
  - c) Maintenance for Parish Property: dog bins, grit bins, seats, litter bins and notice boards
  - d) Play Areas Report
  - e) Chairman's Report
  - f) Cornwall Councillor's Report
  - g) St Breward Village Contact List update - VS
  - h) Other Reports
- 17) To review all correspondence** – the PC will view or discuss specific items of correspondence received via email or post
  - a. Cornwall Sports Partnership Bulletin
  - b. Legal Topic Note 39 from CALC re Copyright
- 18) To review Forthcoming training/meetings/seminars** – the PC will agree on who will attend any forthcoming dates/events
  - a. **Local Planning Induction Training 14<sup>th</sup> June 2017 5:30- 8pm** Chy Trevail
  - b. **Code of Conduct Training session – 19<sup>th</sup> October – all Councillors booked to attend**
  - c. **Camelford Community Network Panel Meeting 13<sup>th</sup> June 7pm Camelford Hall** AGM , Review ToR, & Panel Priorities
  - d.
- 19) To agree Matters for next meeting** – items will be agreed for the next PC meeting
- 20) To note Date and time of next meeting** – Tuesday 4<sup>th</sup> July 2017 at 7pm